



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, March 5, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

John Steckler, Councilmember

Stephanie Vignal, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

A. Public comment on items on or not on the agenda

There were no comments from the audience.

NEW BUSINESS

B. Adopt-A-Ship Program with the USS Ralph Johnson

Interim City Manager Bob Stowe reviewed discussion and direction from the February 6 Council meeting regarding the potential adoption of the USS Ralph Johnson. City Manager Stowe explained that Council action would be ceremonial and that staff and volunteers would coordinate post-adoption activities.

Councilmember Steckler and Councilmember Bond spoke to their visit on the ship, support of the adoption, and how the partnership will build better ties between the troops assigned to the ship, its home port, and the local community.

Council engaged in discussion.

Councilmember Bond made a motion to ceremonially adopt the USS Ralph Johnson. Councilmember Steckler seconded the motion. The motion passed unanimously.

STUDY SESSION

C. Surface Water Bond Financing Introduction

Interim City Manager Bob Stowe explained that tonight's presentation is a first introduction into the financing process to fund the surface water program identified in the 2019-2024 Capital Improvement Plan.

City Manager Stowe introduced DA Davidson Senior Vice President, and Mill Creek resident, Jim Nelson, who led Council through a [PowerPoint](#) presentation highlighting the financing process. Mr. Nelson reviewed bond planning, types of bonds, debt capacity, public bond sale vs. private placement, bond rating, interest rate trends, LTGO vs. revenue bond, and payment schedules. Mr. Nelson detailed case examples of four other local agencies. Mr. Nelson reviewed the financing timeline and next steps, and explained the purpose and intent of a reimbursement resolution.

Council engaged in discussion.

D. Mill Creek Sports Park Concession Stand Rental Rates

Director of Communications & Marketing Joni Kirk facilitated a study session focused on the Mill Creek Sports Park concession stand rates. Director Kirk reviewed previous policies and amendments, and briefed Council on the history of concession stand fees.

Council discussed user groups, use of the concession stand and other benefits, practices of other jurisdictions, storage fees, off season use, potential cleaning fees, and reviewed the 2018 Mill Creek Sports Park Concession Agreement.

This item will be brought back to Council at the next regularly scheduled Council meeting.

E. Community Funding Update

Interim City Manager Bob Stowe facilitated a study session giving Council the opportunity to discuss various community funding options and provide direction to staff.

City Manager Stowe reviewed the Regional Human Services Funding Report prepared by the City of Bainbridge Island describing the approaches used by several cities to funding non-profit social service groups or neighborhood organizations. Council studied known social service groups that have received funding from the City dating back to 2000.

After discussion, Council agreed to set criteria to evaluate group and organization needs that aligns with the mission and vision of the City. This item will be brought back for another study session at a later date.

CONSENT AGENDA

- F. City Council Meeting Minutes of November 6, 2018
- G. City Council Meeting Minutes of November 13, 2018

Councilmember Bond made a motion to approve the consent agenda. Councilmember Steckler seconded the motion. The motion passed unanimously.

REPORTS

H. Mayor/Council

Mayor Pro Tem Holtzclaw reported that he attended the Snohomish County Tomorrow Steering Committee meeting on February 27. Mayor Pro Tem Holtzclaw suggested having Chris Collier from the Alliance for Housing Affordability give a presentation at an upcoming Council meeting.

Councilmember Todd reported on the Puget Sound Regional Council (PSRC) Executive Board meeting presentation on February 28 and provided [handouts](#) of the materials to Council. Councilmember Todd encouraged Council to attend one of PSRC's open houses regarding the Vision 2050 draft supplemental environmental impact statement.

I. City Manager

- Council Planning Schedule
- Council Liaison Positions

Interim City Manager Bob Stowe reported on HB 1923 that promotes density and affordability in cities. City Manager Stowe explained that while there are some good policy points, the bill starts to erode decision making of individual municipalities.

Council engaged in discussion and agreed to send opposition letters to the City's State Representatives and the Association of Washington Cities (AWC). City Manager Stowe will draft a letter for Council's approval.

J. Staff

- Design Review Board Meeting Minutes of December 20, 2018
- Planning Commission Meeting Minutes of January 17, 2019

AUDIENCE COMMUNICATION

K. Public comment on items on or not on the agenda

Barbara Heidel, a Mill Creek resident, commented on the community funding discussion that took place during tonight's meeting. Ms. Heidel stated that she appreciated Council's awareness of using their microphones.

Jon Ramer, City Parade Coordinator and Mill Creek resident, thanked Council for their support in adopting the USS Ralph Johnson and announced that the ship captain would like to present Council with a plank of appreciation at a future Council meeting.

RECESS TO EXECUTIVE SESSION

(Confidential session of the Council)

L. The meeting recessed to executive session at 8:15 p.m. for up to 15 minutes which was subsequently extended until its conclusion at 8:46 p.m. City Attorney Scott Missall was present during the executive session. No action was taken.

- To discuss potential litigation pursuant to RCW 42.30.110(1)(i)

At 8:29 p.m. Councilmember Todd made a motion to extend the meeting up to 8:45 p.m. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

RECONVENE TO REGULAR SESSION

M. The meeting reconvened to regular session at 8:46 p.m.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:46 p.m.



Pam Pruitt, Mayor



Gina Pfister, City Clerk